



Republic of Serbia
Ministry of Interior
Sector for material and financial affairs
07-404-JH-93/20-05
28.10.2020.
Belgrade

In accordance with Article 55, paragraph 1, item 2, Article 57, Article 60, paragraph 1, item 1 and Article 95, paragraph 1 and item 1 of the Law on Public Procurement (Official Gazette RS number 124/2012, 14/2015 and 68/2015),

MINISTRY OF INTERIOR
Belgrade, Kneza Milosa 103, announces

INVITATION

To submission of offers in the open procedure of public procurement with framework agreement for hygiene maintenance services of the Ministry of interior facilities in Serbia (Public procurement number 93/20)

1. Name, address and web site of the purchaser: Ministry of Interior, Belgrade, Blvd. Zorana Djindjica 104, www.mup.gov.rs.
2. Type of purchaser: governmental authority.
3. Type of public procurement procedure: OPEN PROCEDURE WITH FRAMEWORK AGREEMENT.
4. Description of purchase item, name and general procurement glossary index: item of public procurement are hygiene maintenance services of the Ministry of interior facilities in Serbia: JN 93/20, ORN 90911200 – Cleaning facilities services.
The public procurement procedure is conducted in accordance with Art. 32, 40 and 40a of the Law on Public Procurement for the purpose of concluding a framework agreement with at least two (2) bidders. The duration of the framework agreements is 3 (three) years. Alternatively, if the framework is concluded with a one (1) bidder, the duration of the framework agreement shall be two (2) years.
5. Criterion for contract award: THE LOWEST OFFERED PRICE.
6. Manner to take over tender documentation, web site where the tender documentation is available:
 - Public procurement portal: portal.ujn.gov.rs;
 - Web site of purchaser: www.mup.gov.rs;
 - Personal take over at the address: Blvd. Zorana Djindjica 104, Beograd, Procurement Department, office no. 326 (work days from 09:00 to 15:00 hours).

7. Manner and deadline for submission of offers: Tenderers shall submit offers in a closed, stamped envelope, by registered mail or in person to the address: Ministry of Interior, Belgrade, Blvd. Zorana Djindjica 104, stating:

“Offer for public procurement of Hygiene maintenance services of the Ministry of interior facilities in Serbia: JN 93/20, DO NOT OPEN”

At the back of the envelope indicate full name and address of the tenderer, telephone number and name of contact person.

Deadline for submission of offers is 10:00 hours on 02.12.2020.

8. Venue, time and manner of opening of offers: opening of offers is public and will be carried out immediately after expiry of deadline for submission of offers, on 02.12.2020. at 12:00 hours in the purchaser's premises (Belgrade, Blvd. Zorana Djindjica 104, in the presence of the Committee members assigned for this public procurement.
9. Conditions for participation of tenderes representatives in the offers opening procedure: Opening procedure can be attended only by authorized bidders representatives. Before start of the public procedure for opening of offers, bidders representatives will be obliged to hand over to the purchaser written authorization (power of attorney) as a proof that they are authorized to attend public procedure for opening of offers.
10. Decision deadline: deadline for decision on contract award is 25 days from the day of opening of offers.
11. Contact person: Procurement Department, Daniela Milovanović,
e-mail: daniela.milovanovic@mup.gov.rs

Assistant of Minister of Interior
Head of Sector Finance and Common affairs

Željko Veselinović